**[School letterhead]**

Dear \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,

You are invited to our Bird Conference at \_\_\_\_\_ [time] on \_\_\_\_\_\_\_\_\_ [day and date].

I will be presenting my learning about what the \_\_\_\_\_\_\_\_\_\_\_, a bird we saw on our walk at \_\_\_\_\_\_\_\_\_\_\_\_\_, depends on as it grows from chick to adult bird and the interdependence between it and its environment.

Please let us know if you can come.

From

\_\_\_\_\_\_\_\_\_\_\_\_\_\_ [student name]

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I, \_\_\_\_\_\_\_\_\_, will/will not be attending the Year 4\_\_ Bird Conference on \_\_\_\_\_\_\_\_\_ [day and date].

Signature: \_\_\_\_\_\_\_\_\_\_\_\_